



2018

# HORSE SHOW MANUAL & RULE BOOK

## ARTICLES & BY LAWS

Revised: November 2017

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# HORSE SHOW MANUAL & RULE BOOK

## ARTICLE I -- UHJA YEAR END AWARDS

Before a year-end award can be given to a horse or rider the following conditions must be met:

- a. For classes in hunter and equitation divisions, classes must be held and judged at four or more shows during the year.
- b. In hunter and equitation divisions, if points for over fence and flat classes are combined for an award the four classes in part "a" above must be over fence classes.
- c. Classes in jumper divisions must be held and judged in at least one-half of the jumper shows held during the year.
- d. Exhibitors (horses or riders) must place in three classes in a division that will count towards an award (three over fence classes in hunter and equitation divisions where points for over fence and under saddle are combined for that award).
- e. Exception: the UHJA medal classes which have their own specifications for qualifying for the year end award.

Points will be accumulated during the show year and awards and ribbons will be presented to horses and riders with the first & second highest scores in each division. Ribbons will also be given for third through fifth place. If there is a tie for an award placing it will be decided as follows:

- A. The entry that has the highest number of points in over fence classes will be the winner.
- B. If the over fence points are equal, the entry that received first place the highest number of times in the division (over fence places if applicable) will be the winner.
- C. If there is still a tie then the entry that received second place the highest number of times in the division (over fence places if applicable) (and so on through fifth place) will be the winner.
- D. If a tie still exists (each entry received the same number of first through fifth place) the tie will remain.
- E. For divisions where there are no over fence classes "B" to "D" above will be used.

## **UHJA SPORTSMANSHIP AWARDS**

There will be two sportsmanship awards: Junior Sportsmanship Award (for members 17-under) and a Senior Sportsmanship award (for members 18-over): To be eligible for the Sportsmanship Award an individual must be an active member of the UHJA. Nominations for this award will be taken by the UHJA Board of Directors during the year. Members should send in their nominations to the board's secretary stating why they believe their nominee should be considered for this award. These nominations must be received before the October meeting. The UHJA Board of Directors and the Horse Show Committee will meet at the end of the show season to select up to five nominees for each award. Ballots will be sent out to members to vote for the winner of this award. In case of a tie, the Board will vote to break the tie. If a tie still exists, a coin toss will be used to decide the winner.

## **THE "HALO" AWARD**

The Halo Award is in memory of "She Has No Halo" who participated in the UHJA shows for almost 20 years. "She Has No Halo" was well known for taking care of her many riders. Most of these riders were children that she shared the love of our sport and the bond between horse and rider with. This award will be awarded to the HORSE who has best taken care of its rider. The nominated horse should either have or be currently participating in UHJA shows. Nominations will be narrowed as necessary to one horse per barn, and then submitted to membership for a vote

at the November meeting. The nominated horse with the most votes will be announced at the UHJA Annual Year End Banquet

## **HUNTER HORSE OF THE YEAR AWARD**

Points from all recognized UHJA hunter division classes will be added together and the horse receiving the highest total points will be the winner of this award.

## **JUMPER HORSE OF THE YEAR AWARD**

Points from all recognized UHJA jumper division classes will be added together and the horse receiving the highest total points will be the winner of this award.

## **BABY GREEN WORKING HUNTER**

Once a horse has won the champion or reserve champion UHJA Year End Award in this division it will no longer be eligible to compete in this division.

**CLASS SPECIFICATIONS:** Open to horses that have not shown in ANY class (including equitation and jumper) at recognized UHJA or USEF shows (whether judged or not) that requires a horse to jump 3' or higher. **FENCES:** 2'6"

## **OPEN HUNTER 3'**

**CLASS SPECIFICATIONS:** Open to all horses and riders. **FENCES:** 3'

## **GREEN HUNTER 3', 3'3", 3.6"**

### **USEF HU103 Hunter Eligibility and Green Eligibility Status for Horses**

1. In all cases, the hunter eligibility and green status of the horse is the responsibility of the owner.
2. Hunter eligibility for a horse begins when a horse of any age, competes for the first time in any over fences class with jumps at three feet (3'0") in height or higher in any Hunter or Hunter/Jumping Seat Equitation classes or sections held at a Federation or Equine Canada Licensed competition in North America.
  - a. For the purposes of eligibility, equivalent heights are:  
3'0" .90 meter  
3'3" 1.0 meter  
3'6" 1.10 meter
3. Once a horse begins its hunter eligibility, competing in jumper classes affects its Green Status and Eligibility according to HU103.12.
4. Horses may enter the Green Hunters in any height section for which they are eligible. Further eligibility in the Green Hunter section is determined by the height section in which they enter the system.
5. A horse may compete in only one Green Hunter fence height section at any one competition.
6. When a horse begins its hunter eligibility competing in hunter or equitation classes or sections with fence heights of 3'0" - 3'5", it remains eligible for Green Hunter 3'0" and 3'3" for two competition years (not necessarily consecutive).
7. A horse that competes in any Hunter or Hunter/Jumping Seat Equitation class at a recognized competition in the United States or Canada with fence heights of 3'6" or higher is no longer eligible to compete in the Green Hunter 3'0" section but remains eligible to compete in the Green Hunter 3'3" section. A horse may compete in any other hunter or equitation class with fence heights of a maximum of 3'6" if otherwise eligible a maximum of four (4) times in one competition year prior to August 1 and

remain eligible to compete in the Green Hunter 3'3". For jumper restrictions see HU103.12

8. Once a horse competes in a hunter or equitation class at a Federation or Equine Canada Licensed competition in North America with fence heights of 3'6" or higher a fifth time in one competition year, it is no longer eligible for the Green Hunter 3'3" section and it is only eligible to compete in the Green Hunter 3'6" section for the remainder of the competition year. That competition year will be considered the horse's Green Hunter 3'6" year. If a horse competes in a hunter or equitation class at a Federation or Equine Canada Licensed competition in North America with fence heights of 3'6" or higher after August 1, it is no longer eligible for the Green Hunter 3'3" section and it is only eligible to compete in the Green Hunter 3'6" section for the remainder of the competition year. That competition year will be considered the horse's Green Hunter 3'6" year. For jumper restrictions see HU103.12

9. Once a horse competes in a Federation or USHJA National Championship/Event with fence heights of 3'6" or higher he is no longer eligible for the Green Hunter 3'0" or 3'3" sections.

10. Following a horse's Green Hunter 3'6" year, it is eligible to compete in the Green Hunter 3'9" section for one year. That one year will commence the next competition year that the horse competes in any hunter or equitation class at a Federation or Equine Canada Licensed competition in North America with fence heights of 3'6" or higher. For jumper restrictions see HU103.12.

11. A horse that has completed his Green Hunter 3'9" year is no longer eligible for any Green Hunter section.

12. Once a horse begins its hunter eligibility, the following jumper restrictions apply:

a. To remain eligible for Green Hunter 3'0 and 3'3", a horse may not compete in a jumper class at a Federation or Equine Canada Licensed competition in North America with fence heights higher than 3'3" (or 1.0m when class specifications list fence height in metric).

b. To remain eligible for Green Hunter 3'6", a horse may not compete in a jumper class at a Federation or Equine Canada Licensed competition in North America with fence heights higher than 3'6" (or 1.10m when class specifications list fence height in metric).

c. To remain eligible for Green Hunter 3'9", a horse may not compete in a jumper class at a Federation or Equine Canada Licensed competition in North America with fence heights higher than 3'9" (or 1.20m when class specifications list fence height in metric).

13. In all cases, fence heights will be determined by the specifications of each section regardless of whether or not the fences are actually set at the regulation height.

14. If a competition starts prior to or on November 30th Green status at the start of the competition is maintained throughout the competition

### **PERFORMANCE HUNTER 3'3"-3'6"**

A Performance Hunter is a horse of any age and is not restricted by previous showing.

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**Riders in the following divisions may cross enter into two, consecutive divisions:**

**CROSS-BAR**

**SHORT AND MEDIUM STIRRUP**

**LOW CHILDRENS AND LOW ADULT AMATEUR**

**Riders may also enter their age group equitation classes, including medal classes.**

**ONLY POINTS FROM CLASSES IN DIVISIONS WITH**

**THE HIGHEST FENCE HEIGHTS ENTERED AT EACH SHOW WILL BE ACCRUED TOWARDS YEAR-END HIGH POINT AWARDS.**

### **CROSS BAR HUNTER & EQUITATION**

**CLASS SPECIFICATIONS:** Open to junior and amateur riders who have not competed in any classes where fence heights are greater than 2' at UHJA or USEF shows. Under saddle classes where a class at a given show. Courses may be trotted and/or cantered.

**FENCES:** Cross-rails up to 18"

**UNDER SADDLE AND NOT TO JUMP CLASSES** Horses will be shown at a walk and trot.

### **SHORT STIRRUP WORKING HUNTER, 12-UNDER**

### **SHORT STIRRUP EQUITATION, 12-UNDER**

### **MEDIUM STIRRUP WORKING HUNTER, 13-OVER**

### **MEDIUM STIRRUP EQUITATION, 13-OVER**

**CLASS SPECIFICATIONS:** Classes are open to junior and amateur riders. Riders may show only one horse in one hunter over fence class at a given show. Riders may show in under saddle classes and unrecognized over fence classes (low, maiden, novice, etc.) that they qualify for. If there are fewer than 3 entries in either the Short Stirrup or Medium Stirrup divisions they will be combined.

**FENCES:** 2'

### **LOW CHILDREN'S HUNTER, 17-UNDER**

### **LOW CHILDREN'S EQUITATION, 17-UNDER**

### **LOW ADULT AMATEUR HUNTER, 18-OVER**

### **LOW ADULT AMATEUR EQUITATION, 18-OVER**

**CLASS SPECIFICATIONS:** Classes are open to junior and amateur riders. Riders may show only one horse in one hunter over fence class at a given show. They may show in under saddle classes and unrecognized over fence classes (low, maiden, novice, etc.) that they qualify for. If there are fewer than three entries in either the Low Children's or Low Adult Amateur classes, they will be combined. Riders will be eligible for awards in any of these divisions as long as they meet the specifications for the division

**FENCES:** 2' 6"

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### **SMALL PONY HUNTER**

### **MEDIUM PONY HUNTER**

### **LARGE PONY HUNTER**

Ponies who have not been measured and recorded with the UHJA or do not have a current USEF measurement card and that are less than eight years of age must be measured at the first show they are entered in each year. Note: If the pony has a USEF measurement card it must be presented at the first show or the pony must be measured. After the pony is eight years old (has an aged mouth) it will be measured at the first show it is entered in (or they must have a current USEF measurement card). Ponies must be measured without a saddle and on level ground. One person should hold the pony while the steward completes the measurement. Ponies may be measured with or without shoes and may show with or without shoes without having to get a new measurement card. Ponies are divided into three sections, according to height: 1) SMALL PONY--not to exceed 12.2 hands; 2) MEDIUM PONY--over 12.2 hands but not to exceed 13.2 hands; 3) LARGE PONY--greater 13.2 hands but not to exceed 14.2 hands.

**CLASS SPECIFICATIONS:** Open to ponies 14.2 hands and under and to riders 17-under. Stallions are prohibited. No junior over 12 years of age may ride a small pony, and no junior over 14 years of age may ride a medium pony. Riders 17-under may ride

for other exhibitors who have more than one entry in the under saddle class. Riders may not show more than three ponies at one height.

**FENCES:** small 2'3"; medium 2'6"; large 2'9". Distances for in and outs should be set according to USEF specifications.

#### **MODIFIED CHILDREN'S/ADULT AMATEUR HUNTER**

**CLASS SPECIFICATIONS:** Open to junior and amateur riders. Horses showing in this division may not cross enter into any Children's, Adult Amateur, Junior, or Amateur Owner hunter classes or in Low Children's Jumper, Low Adult Amateur Jumper or High Children's Jumper or High Adult Amateur jumper classes at the same show.

**FENCES:** 2'9"

#### **ADULT AMATEUR HUNTER:**

**CLASS SPECIFICATIONS:** To be ridden by amateur riders who reached their 18<sup>th</sup> birthday as of December 1, of the current show year. Horses and riders who compete in the Adult Amateur division may not compete in the Amateur Owner division at the same competition. Riders entered in the Adult Amateur Hunter division may not compete in any other class where obstacles are required to exceed 3'9" (1.15m) at the same competition. Horses may be ridden in the Junior Hunter section at the same competition if ridden by a member of the same family.

**FENCES:** 3'

#### **AMATEUR OWNER HUNTER 3'3"**

#### **AMATEUR OWNER HUNTER 3'6"**

**CLASS SPECIFICATIONS:** To be ridden by amateur owners or amateur members of the owner's family. In either case the class is restricted to riders who have reached their 18<sup>th</sup> birthday as of December 1, of the current show year. Leased horses are not eligible and multiple ownership is not permitted unless all owners are members of the same immediate family. An amateur who competes for a person outside of his/her family may not compete in a class restricted to Amateur Owners at the same competition.

#### **CHILDREN'S HUNTER**

**CLASS SPECIFICATIONS:** To be ridden by an exhibitor who has not reached their 18<sup>th</sup> birthday as of December 1, of the current show year. Riders in Children's Hunter sections may not compete over fences in any other class at the same competition in which obstacles are required to exceed 3'3". Horses shown in this division at one show may not be shown in any of the Modified Children's/Adult Amateur hunter division at the same show. Stallions are prohibited.

**FENCES:** 3'

#### **JUNIOR HUNTER 3'3"**

#### **JUNIOR HUNTER 3'6"**

**CLASS SPECIFICATIONS:** To be ridden by an exhibitor who has not reached their 18<sup>th</sup> birthday as of December 1, of the current show year. Riders may not cross enter into any class at 3'6" or higher in the hunter division, or higher than 3'9" in the equitation division, or higher than 1.20m in the jumper division at the same competition. All horses showing in the junior hunter section at USEF Regular Competitions must have a Federation measurement card. Horses entered in the 3'3" junior hunter division may not cross enter into the Children's Hunter division at the same show. Horses shown in this division at one show may not be shown in the Modified Children's/Adult Amateur Hunter division at the same show. Stallions are prohibited.

#### **HORSE CRAZY HUNTER SERIES**

**CLASS SPECIFICATIONS:** Open to junior and amateur riders. The class will consist of one round. Scores will be announced after each round. Those scores will be sent in with the show's

results. The horse/rider combination must receive a score in this class in at least *THREE (3)* classes during the year to qualify for the class at the Fall Classic & Medal Finals show. The top *THREE* scores for each horse/rider combination will be added together and the average will be used as the first round score for the class at the finals. A horse may be shown by only one rider in this class at an individual show. Riders may show more than one horse in the class. A Horse Crazy gift certificate for \$500 for first place, \$250 for second place, \$125 for third place, \$75 for fourth place and \$50 for fifth place will be awarded to the winners of this division. Awards for first and second place will also be given. Prizes will be given to the winners of the class at each of the individual shows.

**FENCES:** 2'9" for Modified Children's/Adult Amateur horses, 3' for Children's and Adult Amateur riders and 3'3" and 3'6" for Junior and Amateur Owner riders.

#### **0.80m PONY JUMPER**

**CLASS SPECIFICATIONS:** Open to ponies 14.2 hands and under and to riders 17-under. Stallions are prohibited. All entrants will compete over the same heights and distances. See the pony hunter division for measurement rules.

**FENCES:** 0.75m (2'7")

#### **0.80m JUMPER**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

**FENCES:** 0.80m (2'7")

#### **0.90m JUMPER**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

**FENCES:** 0.90m (2'11")

#### **LOW CHILDREN'S JUMPER 1.00m**

#### **LOW/ ADULT AMATEUR JUMPER 1.00m**

**CLASS SPECIFICATIONS:** Open to junior and adult amateur riders

**FENCES:** 1.00m (3'3")

#### **HIGH CHILDREN'S JUMPER 1.10m**

#### **HIGH ADULT AMATEUR JUMPER 1.10m**

**CLASS SPECIFICATIONS:** Open to junior and adult amateur riders.

**FENCES:** 1.10m (3'7")

#### **RESTRICTIONS FOR LOW AND HIGH CHILDREN'S ADULT AMATEUR JUMPERS**

**CROSS ENTRY RIDER:** The low adult amateur rider may cross enter into any class at the same competition for which they are eligible on a different horse. If a Low Amateur Jumper classic is held in the Children's or Adult Amateur Jumpers and the rider has jumped above 1.15m at the show then they are not eligible for any Children's or Adult Amateur Jumper Classic at the same show. The High Adult amateur rider may cross enter into any class at the same competition for which they are eligible on a different horse. If a High Adult Amateur jumper classic is offered in the Children's or Adult Amateur jumper and the rider has jumped above 1.20m at the same show they are not eligible for any Children's or Adult Amateur Jumper Classic at the same show.

**HORSE/RIDER COMBINATION:** The same Low Children's or Low Adult Amateur Jumper horse/rider combination may not cross enter into any class at 1.15m in height at the same competition. Horse/rider combination may enter any one classic if both Low and High Classics are offered. The same High Adult Amateur Jumper horse/rider combination may not cross enter into any classes 1.20m or higher at the same competition. Horse/rider combination may enter only one classic if both Low and High classics are offered at the same show.

### **1.10m JUMPER (was Training Jumper)**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

*The winner of this division will receive the "Killian Spring" Memorial Trophy, donated by the Wicks Family.*

**FENCES:** 1.10m (3;7")

### **1.15m JUMPER (was High Training Jumper)**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

**FENCES:** 1.15m (3'9")

### **1.25 JUMPER (was Modified Open Jumper)**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

**FENCES:** 1.20m 4'1"

### **1.30m JUMPER (was Open Jumper)**

**CLASS SPECIFICATIONS:** Open to all horses and riders.

**FENCES:** 1.30m (4'3")

### **MONEY PENNY MEMORIAL POWER & SPEED CHALLENGE:**

**CLASS SPECIFICATIONS:** Open to all horses and riders not restricted by showing in previous divisions. The class will be scored under Table II, Sec. 2(C), Power & Speed. The horse/rider combination must be double clear at least three (3) times to qualify for the final at the UHJA Fall Classic & Medal Finals. The horse may be ridden by only one rider in a given class. Riders may ride more than one horse in a given class. Prize(s) sponsored by Rose Ranch.

**FENCES:** 1.00m (3'3")

### **HUNTER SEAT EQUITATION OVER FENCES, 11-UNDER**

### **HUNTER SEAT EQUITATION OVER FENCES, 12-14**

### **HUNTER SEAT EQUITATION OVER FENCES, 15-17**

### **HUNTER SEAT EQUITATION OVER FENCES, 18-35**

### **HUNTER SEAT EQUITATION, OVER FENCES, 36-OVER**

### **PONY HUNTER SEAT EQUITATION, NOT TO JUMP**

### **17-UNDER**

### **HUNTER SEAT EQUITATION NOT TO JUMP 11-UNDER**

### **HUNTER SEAT EQUITATION, NOT TO JUMP 12-14**

### **HUNTER SEAT EQUITATION, NOT TO JUMP 15-17**

### **HUNTER SEAT EQUITATION, NOT TO JUMP 18-35**

### **HUNTER SEAT EQUITATION, NOT TO JUMP 36-OVER**

**CLASS SPECIFICATIONS:** Open to junior and amateur riders.

Only one rider per horse or pony. Stallions are prohibited except in the UHJA Jumper Seat Medal class. If there are fewer than 3 entries in either of the 18-35 or 36-over classes, they will be combined.

**FENCES:** 11-under 2'3"; 12-14 3'; 15-17 3'; 18-35 3'; 36-over 3'

### **UHJA PONY HUNTER SEAT MEDAL**

**CLASS SPECIFICATIONS:** Open to junior UHJA members, 17-under, riding ponies 14.2 hands and under. No junior over 12 years of age may compete on a small pony, and no junior over 14 years of age may compete on a medium pony. Suitability of the pony to the rider will be emphasized. Two tests (USEF. tests 1-9) are required in the first round. Only one rider per pony. To be judged by the same criteria as the USEF Pony Hunter Seat Medal class.

**FENCES:** To be shown over a course of not less than six fences, 2'3" for small, 2'6" for medium and 2'9" for large ponies. Distances for in and outs should be set at approximately 9' strides for small ponies, 10' strides for medium ponies and 11' strides for large ponies and must be changed for each height division.

### **UHJA JUNIOR HUNTER SEAT MEDAL, 17-UNDER**

**CLASS SPECIFICATIONS:** Open to junior UHJA members, 17-under. Courses must have at least one combination that includes an oxer and two changes of direction (change of lead) after the first obstacle. Two or more tests of the top four competitors may

be required (USEF. Tests 1-19). Only one rider per horse. To be judged by the same criteria as an USEF Hunter Seat Medal class.

**FENCES:** To be shown over a course of not less than eight fences 3'

### **UHJA ADULT AMATEUR MEDAL, 18-OVER**

**CLASS SPECIFICATIONS:** Open to amateur UHJA members 18-over. The course must have at least one combination that includes an oxer and two changes of direction (change of lead) after the first obstacle. Two or more tests or the top four competitors may be required (USEF Tests 1-19). Only one rider per horse. To be judged by the same criteria as the USEF Adult Amateur Medal class. Riders may not cross enter between the Adult Amateur Medal, 3' and the Adult Amateur Medal, 2'9" at the same show.

**FENCES:** To be shown over a course of not less than eight fences, 3' in height.

### **UHJA MODIFIED JUNIOR/AMATEUR MEDAL 2'9"**

**CLASS SPECIFICATIONS:** Open to junior and amateur UHJA members. The course must have at least one combination that includes an oxer and two changes of direction (change of lead) after the first obstacle. Two or more tests or the top four competitors may be required (USEF Tests 1-19). Only one rider per horse. To be judged by the same criteria as the USEF Hunter Seat Medal class. Riders may not cross enter into any other UHJA Hunter Seat Medal classes at a given show.

**FENCES:** To be shown over a course of not less than eight fences, 2'9" in height.

### **UHJA JUNIOR/AMATEUR MEDAL**

**CLASS SPECIFICATIONS:** Open to junior and amateur riders who are UHJA members. The class is to be judged 50% on flat work and 50% on over fence work. Courses must have at least one combination that includes an oxer and two changes of direction (change of lead) after the first obstacle. Tests may be required at the judge's discretion (USEF Tests 1-19). Only one rider per horse. To be judged by the same criteria as the Mcclay Medal class.

**FENCES:** minimum of 8 fences 3'6" in height.

### **UHJA JUMPER SEAT MEDAL**

**CLASS SPECIFICATIONS:** Open to junior and amateur UHJA members. The class is a test of individuals as show jumping riders. Competitors must use the same horse in both phases of the competition. A liverpool is recommended. The course should be of the type used in a Junior or Preliminary jumper class. Time allowed should be calculated at 360 yards per minute and timed electronically or manually. Time and jumping faults should be taken into consideration by the judge in evaluating the rider's performance. In the flat phase riders will show in a group at the working walk, the working trot sitting, the working trot rising, as well as showing a lengthening of stride; the working canter, and the working canter showing a lengthening of stride. All riders being considered for an award will be required to show the working canter on the counter lead for at least one full revolution of the arena in both directions, but not more than 12 exhibitors will counter canter at one time. Judges may require additional tests. To be judged by the same criteria as the USEF Show Jumping Talent Search Medal class.

**FENCES:** 3'3".

### **ALL MEDAL CLASSES**

**QUALIFYING FOR THE MEDAL FINALS:** Points will be given in the qualifying classes that are held during the show season (in the same way that they are in the hunter divisions). ***The top eight (8) riders in each division will be qualified to ride in***

**the final class at the UHJA Fall Classic & Medal Finals.** If a medal class is offered at shows held after the Medal Finals, placings in these classes will be used the next year to qualify riders for the finals that year.

**From the USEF Rule Book (GR8 01 Dress)**

**It is compulsory for all persons at Federation licensed or UHJA approved shows, hunter, jumper or hunter/ jumper competitions when mounted anywhere on the competition grounds, to wear properly fastened protective headgear which meets or exceeds ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards for equestrian use and carries the SEI tag.** It must be properly fitted with harness secured. A Show Committee must bar riders without protective headgear from entering the ring for classes in which protective headgear is required and may bar any entry or person from entering the ring if not suitably presented to appear before an audience.

For all exhibitors competing in the hunter, jumper, or hunter seat equitation section, if a rider's chin strap becomes unfastened, the rider may stop, re-fasten the chin strap and continue his/her round without penalty or elimination. A judge may, but is not required to stop a rider and ask them to refasten a chin strap which has become unfastened, again without penalty to the rider

It is the responsibility of the rider, or the parent or guardian or trainer of the junior exhibitor to see to it that the headgear worn complies with appropriate safety standards for protective headgear intended for equestrian use, and is properly fitted and in good condition, and the Federation, Show Committee, and Licensed Officials are not responsible for checking headgear worn for such compliance.

The Federation makes no representation or warranty, express or implied, about any protective headgear, and cautions riders that death or serious injury may result despite wearing such headgear as all equestrian sports involve inherent dangerous risk and as no helmet can protect against all foreseeable injuries.

Boots or shoes worn while riding anywhere on the competition grounds must have a distinguishable heel.

Competitors must display the correct number which must be clearly visible while performing in any class unless otherwise stated in the prize list. Competitors may be penalized at the discretion of the judge.

All UHJA year-end award classes may be held when there are only one or two riders. Non recognized classes with fewer than three entries may be combined or canceled. Only classes that state they may be combined can be. If a division is combined on one day of the show and there are sufficient entries on the next day of the show to hold individual classes they will be held separately.

### **HUNTER DIVISION CLASSES**

At least 50% of the fences for hunter classes must be at the stated height and the remainder may only be 2" over or under that height (any first fence, brush fence, ditch or bank excluded). Care should be taken by course designers when setting fence heights in a smaller arena.

All horses must be serviceably sound. Horses may be penalized or refused an award if they show evidence of lameness, broken wind or loss of vision.

In classes for Amateur riders: MANNERS WILL BE EMPHASIZED. In classes for junior riders: MANNERS WILL BE EMPHASIZED AND EXTREME SPEED WILL BE PENALIZED. In classes for Ponies: MANNERS AND SUITABILITY OF THE PONY FOR THE RIDER WILL BE EMPHASIZED AND EXTREME SPEED WILL BE PENALIZED.

**TACK AND EQUIPMENT:** Regulation snaffles, Pelham and full bridles, all with cavesson nose bands, are recommended. Judges may penalize exhibitors for non-conventional types of bits or nose bands. Martingales of any type are prohibited in under saddle, hack and tie-breaking classes. Boots wraps and bandages are prohibited. In the case of inclement weather competition management may permit the use of bell boots.

## **ARTICLE II -- POINTS SYSTEM**

The full amount of UHJA membership dues must be paid before points are given toward any year end award. If the rider would be receiving points in the divisions (equitation cross bar, short stirrup, medium stirrup and long stirrup divisions), the rider must be a member to accumulate points. If the horse is being judged or would be receiving points, the owner must be a member to accumulate points. Points will not be awarded retroactively in shows prior to the date full membership dues are paid.

If not already a member, exhibitors may join the UHJA at an approved show by filling out a membership application and giving it and their membership fee to the show's secretary.

Horses and ponies should be registered with the UHJA. Registration forms are available through the UHJA Horse Show Committee Secretary, on the UHJA web site (www.uhja.org) and at recognized shows. Horses showing in restricted divisions will not be given an award if the horse registration form has not been completed before the end of the Medal Finals.

There is NO FEE for the initial registration of a horse. If an owner changes a horse's name during the show year a new registration form must be completed and filed with the UHJA Horse Show Committee and a \$5 fee paid. Points will not be combined for a horse shown under multiple names unless the forms are filed and the fees paid before the end of the Medal Finals.

### **Points for year-end awards are based on a show's rating:**

- "A" RATED UHJA SHOWS:** 1st Place--9; 2nd Place--6; 3rd Place--4-1/2; 4th Place--3; 5th Place--1-1/2. Hunters under saddle and equitation not to jump classes will receive the same points as the over fence classes. All classes that are held with fewer than three entries (after those that can be combined have been) will receive one-half of the points for an "A" rated show.
- "B" RATED UHJA SHOWS:** 1st Place--6; 2nd Place--4; 3rd Place--3; 4th Place--2; 5th Place--1. Hunters under saddle and equitation not to jump classes will receive the same points as the over fence classes. . All classes that are held with fewer than three entries (after those that can be combined have been) will receive one-half of the points for a "B" rated show.
- ALL JUMPER CLASSES:** All jumper division classes will receive points for an "A" rated show. In jumper classes where a tie is decided by a coin toss or similar means, equal points will be given for the place tied for. All classes that are held with fewer than three entries will receive one-half of the points for an "A" rated show.
- UHJA MEDAL CLASSES:** Points will be awarded in the qualifying classes during the year as they are in the hunter division for that show. ***The top eight (8) riders who have received points during the year will qualify for the final ride off at the end of the yea.*** All classes that are held with fewer than three entries will receive one-half of the points for an "A" or "B" rated show.+

## **ARTICLE III -- DIVISION SPECIFICATIONS**

All riders must be neatly and appropriately attired for the classes they are entering and have their horses properly presented. A show may prohibit an entry from competing in a class if they are not suitably presented. Riders in jumper classes, who are not wearing hunt attire, must wear a shirt with a collar and it must be tucked into their breeches.



**OVER FENCE CLASSES:** Horses are to be judged on an even hunting pace, manners, jumping style together with faults and way of moving over the course. Jogging is not required unless there is a question about the soundness of an entry. Judges must penalize unsafe jumping and bad form over fences, whether touched or untouched.

**HUNTER CLASSICS:** All riders will compete over the first course. A minimum of the top eight riders will be required to jump a second, shortened course. Scores from both rounds will be added together to determine the placings.

**UNDER SADDLE CLASSES:** Horses are to be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, and responsive and move freely. They should not be eliminated for slight errors. Horses may be asked to hand-gallop, collectively, one way of the ring, at the discretion of the Judge. No more than eight horses will be asked to hand-gallop at one time. (Horses are not to hand-gallop in Baby Green, Pre-Green, Green, Children's, Adult Amateur, Short Stirrup and Long Stirrup classes.) A hunter under saddle class cannot be the first class held in that division.

### **HUNTER AND JUMPER SEAT EQUITATION DIVISION CLASSES**

**HUNTER SEAT DIVISION CLASSES:** Riders should wear coats of any tweed or Melton for hunting, breeches or jodhpurs, and boots. Conservative colored, regulation headgear is mandatory. Spurs, crops or bats are optional. Judges may penalize exhibitors who do not conform. Regulation snaffles, pelhams and full bridles, all with cavesson nose bands, are recommended. Judges may penalize a horse with unconventional types of bits or nose bands. Boots and conservative colored bandages are permitted. Type of saddle is optional. Martingales are permitted in classes over obstacles and in the jumping phase of classes requiring both jumping and flat work. They are prohibited on the flat in any class or phase.

**JUMPER SEAT DIVISION CLASSES:** Riders should wear coats of any tweed or Melton for hunting, breeches or jodhpurs, and boots. There are no saddle restrictions. Change of bridle is permissible, between phases. Blinkers are forbidden. No martingales are permitted in the flat phase. Only running martingales, used in the conventional manner, are permitted in the jumping phase. Reins must be attached to the bits or directly to the bridles. Gags and hackamores are not allowed in the flat phase.

**SOUNDNESS:** Unsoundness does not penalize a competitor unless it is sufficiently severe to impair the required performance. In such cases, the imposition of a penalty is at the judge's discretion.

**JUMP ORDERS:** Jump orders are to be used in all over fence equitation classes. The methods for selecting the jump order and the rules for placement of late entries are to be stated in the premium list.

**OVER FENCE CLASSES:** Except for refusals, jumping faults of the horse are not to be considered unless it is the result of the rider's ability. The following will result in elimination: a) fall of horse and/or rider; b) three cumulative refusals; and c) off course. The following constitute major faults and may be cause for elimination: a) a refusal; b) loss of a stirrup; c) trotting while on course, when not part of a test; d) loss of reins. Each contestant may circle once, if desired, before the first jump. He shall then proceed around the course keeping an even pace throughout. Three cumulative refusals will eliminate. If a refusal occurs at a double or triple combination, riders will re-jump all elements of the combination. Any or all contestants may be called back to perform at a walk, trot and canter or to execute any of the appropriate tests included in the class requirements.

**NOT TO JUMP CLASSES:** Contestants will enter the ring and will proceed at least once around the ring at each gait and, on command, reverse and repeat. Light contact with the horse's

mouth is required. Entries will then line up, on command. To be judged on hands, seat and the ability of the rider to handle the horse. Any or all riders may be required to execute any of the appropriate tests included in the class requirements.

### **JUMPER DIVISION CLASSES**

**SCORING:** Jumpers are scored on a mathematical basis and penalty faults, which include: disobedience, falls, knockdowns, touches and time penalties that are incurred between the starting line and the finishing line. Tables for scoring jumper classes are listed in the USEF Rule Book.

In the case of a tie for other than first place, a coin toss, or other such method, will be used to award ribbons, if duplicates are not available. If any prize money is involved in a tie, the money for the places tied for will be added together and divided equally among the tied entries. If another method for breaking a tie is to be used (i.e., time of the first round) it must be stated in the premium.

**JUMP ORDERS:** Jump orders are to be used in all jumper classes. The method for selecting the jump order and the rules for placement of late entries may be stated in the premium list.

**SOUNDNESS:** Unsoundness will not be penalized unless it is sufficiently severe to be considered an act of cruelty, in which case management must bar the entry from further participation.

### **AMATEUR DIVISION QUALIFICATIONS**

Exhibitors in amateur classes, who do not have a copy of their USEF amateur card on file with the UHJA, will be required to sign a form stating that they qualify as an amateur before entering an amateur class.

#### **FROM THE USEF RULE BOOK - GR13 06 Amateur Status:**

1. Amateur. Regardless of one's equestrian skills and/or accomplishments, a person is an amateur if after his 18th birthday, as defined in GR101, he has not engaged in any of the activities identified in paragraph 4 below.
2. Remuneration. Remuneration is defined as compensation or payment in any form such as cash, goods, sponsorships, discounts or services; reimbursement of any expenses; trade or in-kind exchange of goods or services such as board or training.
3. Permitted activities by Amateur. An Amateur is permitted to do the following:
  - a. Accept reimbursement for actual expenses associated with conducting classroom seminars for a not-for-profit organization, therapeutic riding programs, or programs for charitable organizations approved in advance by the Federation.
  - b. Act as a camp counselor when not hired in the exclusive capacity as a riding instructor; assist in setting schooling fences without remuneration; give instruction or training to handicapped riders for therapeutic purposes.
  - c. Appear in advertisements and/or articles related to acknowledgement of one's own personal or business sponsorship of a competition and/or awards earned by one's owned horses.
  - d. Accept prize money as the owner of a horse in any class other than equitation or showmanship classes.
  - e. Accept prize money in Dressage.
  - f. Accept a non-monetary token gift of appreciation valued less than \$300 annually.
  - g. Serve as an intern for college credit or course requirements at an accredited institution provided one has never held professional status with the Federation or any other equestrian National Federation. In addition, one may accept reimbursement for expenses without profit, as prescribed by the educational institution's program, for the internship. In the Hackney, Roadster, American Saddlebred, Saddle Seat Equitation, Morgan, Andalusian/Lusitano, Friesian, Arabian, and National Show Horse Divisions, college students may also accept a stipend during the internship served under this paragraph. At the request of the Federation, an Amateur shall provide certification from the accredited educational institution under whose auspices a student

is pursuing an internship that he is undertaking the internship to meet course or degree requirements.

h. Write books or articles related to horses.

i. Accept remuneration for providing service in one's capacity as a presenter or panelist at a Federation licensed officials' clinic, competition manager, competition secretary, judge, steward, technical delegate, course designer, announcer, TV commentator, veterinarian, groom, farrier, tack shop operator, breeder, or boarder, or horse transporter.

j. Accept reimbursement for any bona fide expenses directly related to the horse (i.e. farrier/vet bills, entries). Travel, hotel, equipment, and room and board are not considered bona fide expenses.

k. Entries for non-under saddle classes in amateur sections at hunter, jumper or hunter/jumper competitions, must be paid either (i) directly to the competition by the Amateur or by the Amateur's family or (ii) by someone whom the Amateur or the Amateur's family reimburses within 90 days of the last day of the competition for which entries were paid.

l. Accept educational competition or training grant(s).

4. Professional based on one's own activities. Unless expressly permitted above, a person is a professional if after his 18th birthday he does any of the following:

a. Accepts remuneration AND rides, exercises, drives, shows, trains, assists in training, schools or conducts clinics or seminars.

b. Accepts remuneration AND gives riding or driving lessons, showmanship lessons, equitation lessons, trains horses, or provides consultation services in riding, driving, showmanship, equitation, or training of horses.

c. Accepts remuneration AND acts as an employee in a position such as a groom, farrier, bookkeeper, veterinarian or barn manager AND instructs, rides, drives, shows, trains or schools horses that are owned, boarded or trained by his employer, any member of his employer's family, or a business in which his employer has an ownership interest.

d. Accepts remuneration AND uses his name, photograph or other form of personal association as a horseperson in connection with any advertisement or product/ service for sale, including but not limited to apparel, equipment or property.

e. Accepts prize money unless permitted in paragraph 3d or 3e above.

f. Rides, drives or shows any horse that a cohabitant or family member or a cohabitant or family member's business receives remuneration for boarding, training, riding, driving or showing. A cohabitant or family member of a trainer may not absolve themselves of this rule by entering into a lease or any other agreement for a horse owned by a client of the trainer.

g. Gives instruction to any person or rides, drives, or shows any horse, for which activity his cohabitant or another person in his family or business in which his cohabitant or a family member controls will receive remuneration for the activity. A cohabitant or family member of a trainer may not absolve themselves of this rule by entering into a lease or any other agreement for a horse owned by a client of the trainer.

h. Accepts remuneration AND acts as an agent in the sale of a horse or pony or accepts a horse or pony on consignment for the purpose of sale or training that is not owned by him, his cohabitant, or a member of his family, a farm/ranch/syndicate/partnership/corporation/business in which he, his cohabitant or a member of his family controls.

i. Advertises one's equestrian services such as training or instruction.

j. Accepts remuneration AND acts as an intern, apprentice, or working student whose responsibilities include, but are not limited to, riding, driving, showmanship, handling, showing, training or assisting in training, giving lessons/coaching and/or schooling horses other than horses actually owned by him.

k. Accepts remuneration in excess of rental fee for use of a facility, ring or school horses.

l. Accepts remuneration for such use AND uses commercial logoed items while on competition grounds unless expressly permitted by applicable division rules.

5. Professional based on one's own activity along with another's. A person is also deemed a professional after his 18th birthday, if he accepts remuneration for his spouse, family member, or cohabitant engaging in any activity enumerated in 4 a-l above. For the purposes of this rule, the term cohabitant is defined as any individuals living together in a relationship, as would a married couple, but not legally married.

6. Violations of Amateur status. After an investigation as to proper status has been initiated, and upon request by the Federation and to the satisfaction of the Federation, an Amateur shall submit verifiable proof of Amateur status, including but not limited to a bill of sale for any horse(s) the Amateur is competing in classes restricted to Amateur Owners. If the Federation deems such proof insufficient, then the Federation may initiate proceedings under Chapter 6.

a. Any individual found to have knowingly assisted in the violation of the Amateur rule may also be subject to proceedings in accordance with Chapter 6. See GR1307.

7. Questions about whether you are an Amateur or Professional. For specific inquiries, email [amateurinquiry@usef.org](mailto:amateurinquiry@usef.org).

**CHANGE OF STATUS:** Any person who has been considered a professional and wants to have their amateur status reinstated must submit a written request to the UHJA Board of Directors stating that they have not engaged in any activities that would make them a professional during the past year. This statement needs to be signed by them and a UHJA member in good standing. The board will then review the application and rule on the request to reinstate their status as an amateur.

#### **CLASSES RESTRICTED BY THE AGE OF A RIDER**

The age of a rider as of December 1, will be maintained throughout the show year.

#### **PONIES**

Ponies must be shown and handled by a junior rider (17-under) in classes restricted to ponies. Adults may, however, ride ponies in classes where fence heights do not exceed 3'. Suitability of the pony for the rider will be a criterion in judging. Adult riders may show ponies in jumper classes at any height.

#### **ARTICLE IV -- UHJA SHOW RATINGS**

##### **"A" RATED UHJA SHOW REQUIREMENTS:**

1. Shall have a USEF licensed Judge for all hunter and equitation classes (except the UHJA Jumper Seat Medal class) that will count toward UHJA year end awards.
2. Shall have a USEF licensed Judge or qualified Judge approved by the UHJA Horse Show Committee for the UHJA Jumper Seat Medal and all jumper classes that will count toward UHJA year end awards.
3. Shall have a USEF licensed Steward or a Steward approved by the UHJA Horse Show Committee. Each steward at a UHJA approved show will be given a questionnaire to fill out and return to the UHJA President within five (5) days after the end of the show. This report will give information about any rules that were not followed at the show, any problems that occurred at the show (including but not limited to abuse, unsportsmanlike conduct, exhibitors asked to leave the show grounds, rules not followed by the show, etc.), any protests that were filed, new memberships collected at the show, measurement of

ponies, horse registration forms filed, etc.

4. Shall have a minimum of two and a maximum of four over fence hunter classes for any division. All hunter classes for a division must be held on consecutive days during the show. Only one hunter under saddle class may be held that will count toward a division award. In equitation divisions: only one over fence class and one not to jump class may be held during a show that will count toward an equitation award.

#### **"B" RATED UHJA SHOW REQUIREMENTS:**

1. Shall have a USEF licensed or learner Judge or a qualified, non-local judge approved by the UHJA Horse Show Committee for all hunter and equitation classes (except the UHJA Jumper Seat Medal class) that will count toward UHJA year end awards.
2. Shall have a USEF licensed Judge or qualified Judge approved by the UHJA Horse Show Committee for the UHJA Jumper Seat Medal and all jumper classes that will count toward UHJA year end awards.
3. Shall have a USEF licensed Steward or a Steward approved by the UHJA Horse Show Committee. (See item #3 above for "A" Rated UHJA Show Requirements.)
4. Shall have a maximum of two over fence classes for any hunter division. All hunter classes for a division must be held on consecutive days during the show. Only one hunter under saddle class may be held that will count toward a division award. In equitation divisions: only one over fence class and one not to jump class may be held during a show that will count toward an equitation award.

See the current USEF Rule Book, Article 804, for rules governing showing before a judge when there may be a conflict of interest (business dealings, training, lessons, etc.).

Judges may judge only one UHJA Rated hunter show each year. Judges may judge more than one jumper show each year including the Jumper Seat Medal class at those shows.

An individual may not be a steward at a show on the same day that they are also showing.

Shows that are not "A" or "B" Rated UHJA shows and/or are not USEF Member Shows will be considered a schooling show. Showing at schooling shows will not affect a horse's or rider's status with the UHJA. (See the Schooling Show section of this rule book.)

A recognized show may offer a schooling section or warm-up classes at the show that will not affect a horse's or rider's status with the UHJA. These classes must be held either at the start or at the end of the day of a recognized show. Premium lists should clearly show those classes that will not affect a horse's or rider's status.

Championship and reserve championships must be offered at shows where a hunter division is held over two days.

#### **ARTICLE V -- VIOLATIONS**

The following are considered violations of the UHJA rules (but not limited to):

1. Violation of any of the rules of the UHJA or USEF.
2. Knowingly misrepresenting the status of a horse or rider.
3. Acting in a manner deemed improper, unethical, dishonest, unsportsmanlike, or prejudiced to the best interests of the UHJA.
4. Physically assaulting a person or displaying cruelty toward a horse.
5. Administering any drugs that might act as a stimulant, depressant, a tranquilizer or local anesthetic that might affect the performance of a horse. Administering any drugs that may mask the presence of the above drugs. (USEF Rule: Exhibitors, owners, trainers and veterinarians are

cautioned against the use of medicinal preparations, tonics, pastes, and products of any kind, the ingredients and quantitative analysis of which, are not specifically known as many of them may contain a forbidden substance.) The UHJA is in accordance with the USEF drug ruling. At UHJA and USEF Recognized competitions, all entries are subject to drug testing. Testing at UHJA shows must be done in a timely manner, before the end of the day. (The USEF Drugs and Medications pamphlet is available, without charge, through the USEF.)

6. Payment of monies due to the UHJA or payment of entry fees at approved UHJA shows with "Non-sufficient Funds" checks that are not honored within five (5) days following notification by the bank.

Anyone knowingly violating any rules of the UHJA or the USEF may be suspended from the UHJA or UHJA approved shows and also lose points and forfeit trophies, ribbons and prize money won in connection with the violation.

If abuse or other misconduct is seen at UHJA approved shows, these incidents should be reported, immediately, to the Show Steward and Show Management. These individuals will have the authority to act on any violations reported at the show. Any such instances will be included in the Steward's report. If an individual is involved in several occurrences or if the Steward feels that an individual occurrence should be acted upon, the UHJA President will be notified and will call a meeting of the Protest Committee appointed by UHJA Board of Directors. They will meet to decide, by a majority vote, if any further action needs to be taken and what penalties, if any, should be imposed (including but not limited to: censure, suspension from the UHJA and UHJA approved shows of an individual or horses trained or owned by a suspended individual, forfeiture of any points, awards, or prize monies received in connection with the violation). All parties involved will be invited to attend this meeting (10-day written notice). An individual may appeal any decision made by filing a written appeal with the UHJA President within seven (7) days following the meeting of the Protest Committee. At that time another meeting of the Protest Committee will be called (following the above procedures) to consider the appeal.

#### **PAYMENTS WITH "NON-SUFFICIENT FUNDS" CHECKS**

Individual shows will decide amounts for collection fees for NSF checks and methods for repayment. These rules must be stated in the premium list. ***In the event a horse show manager receives a NSF check, the payer will be given 30 days to redeem the check. Should he/she fail to do so, the horse show manager may then notify the UHJA Board of Directors, in writing (describing the attempts to collect these funds), of the default. The defaulting party and any riders or horses will be suspended from competition until the debt is cleared. The suspension will be posted on the UHJA web site (www.uhja.org).*** Other show managers will also be notified. Shows may require cash payments for entry fees if there have been problems in the past with payment of fees with NSF checks. If any amounts have not been collected by the end of the show season, any year end awards that the exhibitor may receive will be forfeited.

The above procedures will also apply to any money paid to the UHJA for any reason that has been paid with an NSF check.

#### **ARTICLE VI -- COMPLAINTS AND PROTESTS**

A written complaint or a protest about a suspected violation of any rule at a recognized UHJA show may be filed with the President of the UHJA or with the Show Steward. It may be filed at the Horse Show and, if possible, handled there. If not, it must be submitted within 48 hours of the close of the show in which the

suspected violation occurred. It must list the names and addresses (if available) of all involved parties and the nature of the complaint or protest.

A protest must be accompanied by a \$25 fee, which will be returned if the protest is held valid. The protest will be turned over to the Protest Committee. Upon receiving the protest the Protest Committee will meet and decide, by a majority vote, if the protest is valid. All parties involved will be invited to attend this meeting (10-day written notice). The complaint or protest will be given to those accused of a violation with the 10-day written notice. Discussion of a protest being filed should be limited to the meeting of the Protest Committee. Discussion outside of the meeting of the committee should not occur. If the Protest Committee receives a report of outside discussion, they may consider this in their decisions. The protest and the results of the Protest Committee's meeting will be made available to the UHJA membership.

Procedures will be followed according to the USEF Rule Book, section GR603 and section GR606 if not covered here.

An individual may appeal any decision made by filing a written appeal with the UHJA President. At that time another meeting of the Protest Committee will be called to consider the appeal.

Complaints will be handled by the UHJA Board of Directors. If further information is needed, a meeting will be called and all those involved in the complaint will be invited to attend.

## **ARTICLE VII -- REQUIREMENTS FOR UHJA SHOW APPROVAL**

To receive UHJA approval for a show, an application/contract must be completed, signed and sent to the UHJA Horse Show Committee, with a \$50 deposit. The application/contract must be received by December 1<sup>st</sup> for the coming year. This application/contract must be received before the dates will be reserved for a show.

Shows outside of the state wishing to hold UHJA Equitation Medal classes, must apply to do so with the UHJA Horse Show Committee at least six weeks prior to the show date. Requirements for judges and stewards must be met and class specifications for each medal class must be followed. Results must be sent to the UHJA Horse Show Committee Secretary within two weeks following the end of the show.

With respect to established shows, in cases where two or more applications/contracts are received for the same dates, the Horse Show Committee will assign the dates to the sponsor of the previous year's show only if the quality of the show was deemed to be up to the UHJA rated show standards. The Horse Show Committee would take into account any problems or concerns raised, as shown by any protests filed (either with the show itself or with the facility at which the show was held) after the previous year's show. Open dates will be assigned on a first come, first served basis.

Future hunter shows may not be scheduled in consecutive weeks. If the date holder of a UHJA hunter show agrees to the scheduling of a show the week before or after their date, it will be permitted with the approval of the UHJA Horse Show Committee.

The members of the UHJA Horse Show Committee will be notified when a show's application/contract has been received. The show dates will be approved unless a concern is raised by a committee member (either about the show itself or about the facility at which the show is being held). In this case, a meeting of the UHJA Horse Show Committee will be called to take an actual vote on the approval of the show. The show's management will be notified of the meeting and invited to attend.

UHJA approved shows not following the specifications outlined in the application/contract for a show or the rules found in the UHJA Horse Show Manual & Rule Book may be subject to fines, suspension, and forfeiture of show deposits, a probationary period, or other actions. Any penalties will be decided by a majority vote

of the UHJA Horse Show Committee.

Approved shows must be held within the state of Utah.

Approved shows are to be held from March 1 to October 31, during any year.

Shows outside of Utah may hold UHJA Equitation Medal classes.

Groups or individuals wanting to put on an approved UHJA show need to have a qualified horse show manager who has had experience putting on hunter/jumper shows. If they do not have such a person, the UHJA Horse Show Committee can appoint someone to help with the planning of the show. Shows being held at a new facility must include a description of that facility (including ring size, footing, parking area size, stabling availability, warm-up area, etc.) with their application/ contract. If the show is at a new location or if it is being put on by a new individual or group it is recommended that a "schooling" show be held before the rated show.

If a recognized show must be canceled for any reason except unavoidable causes (weather, etc.) the show deposit will be forfeited unless the dates that have been reserved for the canceled show may be used by another show in which case the deposit can be refunded. If the dates are taken by another show, there must be time to approve the new show (grounds, premiums, Judges, etc.) and to mail premium lists out at least three weeks before the closing date for entries. If a premium list has already been mailed out for the canceled show, the new show may use that one. The show must mail a notification of any changes in the show to all persons who received the original premium.

If a recognized show has started and then must be canceled or suspended (due to bad weather or other causes) the classes may be rescheduled during the remaining show dates or on the first day following the end of the show. Entry fees for any canceled classes must be refunded in a timely manner. Entry fees must also be refunded, in full, to those exhibitors who chose not to show in classes that are rescheduled on the day following the scheduled end of the show.

If a recognized show must be canceled before it has started (due to weather or other circumstances) the show may have "rain" date stated in the premium list. The show's management must notify everyone who received the original premium about the show's status. Entry fees must be refunded, in a timely manner, to anyone who does not want to show on the rescheduled date.

Duplication of dates will not be allowed except where two approved shows are held more than 200 miles apart.

Shows must comply with the rules and regulations covered in this rule book. UHJA rules which are in direct conflict with USEF rules will not be followed at USEF Member shows that have UHJA approval. UHJA rules which are not in conflict with USEF rules must be followed at those USEF Member shows with UHJA approval. The USEF Rule Book will be used for all rules not covered in this rule book.

Only classes meeting the award specifications will count toward the number of required classes for show approval and toward the UHJA year end awards. High point award classes cannot be divided and held as more than one class.

All classes for a given division must be held on two consecutive days.

There will be one person hired as a steward at the Annual UHJA show and the UHJA Fall Classic and Medal Finals

## **ARTICLE VIII -- PREMIUM LIST REQUIREMENTS**

Premium lists must contain the following information:

- 1. UHJA SHOW RATING:** If the show is a UHJA "A" or "B" rated show and if it is an USEF Member show. Any "schooling" sections or classes must be clearly shown in the premium list.
- 2. CLASS LIST AND PROPOSED SCHEDULE:** including fence heights for each class and the tables being used to score

jumper classes. Any special, local rules concerning class requirements or specifications must also be shown.

3. **JUDGE(S)**

4. **STEWARDS(S)**

5. **COURSE DESIGNER(S)**

6. **ENTRY FEES** and all other fees including office ground and stall fees.

7. **LATE FEES** and the show's policies about accepting late entries (placement in jumper order, etc.).

8. **TROPHIES, RIBBONS** (to what place) and **PRIZE MONEY**, if any (including the distribution).

9. **SABLING INFORMATION**, for shows of more than one day in length. This should include the location of the stabling and a number to call, as well as the type of stalls, fees, bedding and feed availability, etc.

10. **A MAP** and directions to the horse show, including road conditions if all roads are not paved.

11. **A UHJA MEMBERSHIP APPLICATION**

12. The following statement must be included on all entry blanks: "Each entry blank must be completed, accurately giving the correct names of the horse(s), rider(s) and owner(s). The horse show office must be notified when changes are made. If an entry form is not completed accurately, points may be forfeited in classes where erroneous information was given."

~~Prize lists must be mailed out to all UHJA members requesting them and be postmarked at least three weeks before the closing date for entries to the show. Premium lists must be posted on the UHJA web site three weeks before the closing date for entries to the show. A \$10 per day fine will be charged for failure to do so. Future shows will not be approved until this fine has been paid. A current list of UHJA members will be sent to the show's management that will be posted at the show.~~

Notification of corrections to a premium list that could affect entries to a show (class specifications, fence heights, Judges, jumper tables, etc.) will be sent out to potential exhibitors. Any changes (including typing errors) must be posted in the show office. (The UHJA Horse Show Committee will notify a show if they believe that notice of these corrections should be sent out.)

Any changes in the order of the classes cannot be made without at least 12 hours notice to all exhibitors involved or verbal agreement from each exhibitor at the show. All changes should be posted in the office the day before the classes are to be held.

Additional classes may only be added at the end of a day's schedule.

Show management must submit their show results and any new memberships, with money collected, to the UHJA Horse Show Committee secretary within the two weeks following the last date of their show. A fine of \$5 per day will be charged thereafter.

**ARTICLE IX – CLASS REQUIREMENTS FOR APPROVED UHJA SHOWS**

**REQUIRED CLASS FOR OPEN SHOWS**

All classes that will count toward year end awards.

**RECOMMENDED CLASSES FOR OPEN SHOWS**

Low Fence Working Hunter

Intermediate Working Hunter

Warm-Up or Schooling Jumper classes

Classes for horses or riders with restricted statuses (i.e.: maiden, novice, limit, etc.)

**REQUIRED CLASSES FOR HUNTER SHOWS**

All classes that will count toward year end awards.

**RECOMMENDED CLASSES FOR HUNTER SHOWS**

Low Fence Hunter

Intermediate Hunter

Classes for horses or riders with restricted statuses (i.e.: maiden, novice, limit, etc.)

**REQUIRED CLASSES FOR JUMPER SHOWS**

All jumper classes that will count toward year end awards.

**RECOMMENDED CLASSES FOR JUMPER SHOWS**

Warm-Up or Schooling Jumper classes

Classes for horses or riders with restricted statuses (i.e.: maiden, novice, limit, etc.)

**REQUIRED CLASSES FOR JUNIOR/AMATEUR SHOWS**

All junior, amateur and equitation classes that will count toward year end awards.

**REQUIRED CLASSES FOR THE FALL CLASSIC AND MEDAL FINALS**

UHJA Hunter Seat Medal Classes

Other classes approved by the UHJA Horse Show Committee including most of the classes required for junior/amateur shows.

**ARTICLE X – COURSE DESIGNS**

The course designer must be present during the show.

Course designs must include the following:

1. The fences to be taken, in order by number, and the direction they are to be taken. An arrow showing the direction a fence is to be taken should start before the fence and end with the point just in front of the fence. The number of the fence should be on the same side as the arrow and circled. For jumper divisions, any fences that are less than 39.5 feet apart (combinations and in-and-outs) should be labeled with the same number and followed by an "a," "b," etc.
2. In gate and out gate.
3. Individual fence heights for each class.
4. Distances between any fences less than 90 feet apart, for each class.
5. For jumper classes the following must also be shown:
  - a. Jumper table and section being used to score the class.
  - b. Start and finish markers.
  - c. Time Allowed for the first round (if it applies).
  - d. Jump-off courses and the Time Allowed for each.

**ARTICLE XI -- FACILITIES AND SHOW CONDUCT**

Below is a brief list of basic requirements for facilities required for an approved UHJA show and a general outline for show conduct: A complete list of requirements can be found in the current USEF Rule Book.

Shows must agree to follow these guidelines at their show, as close as possible. A waiver may be given, under special circumstances, if application is made to the UHJA Horse Show Committee.

1. **ARENAS:** The minimum size for the arena should be 80' by 175'. Rings should never be less than 80' in width. Footing should be the major consideration in the show and schooling rings. It should be as safe and as even as possible and be free of holes, debris and other obstacles. Distractions near the arena should be avoided, whenever possible (loose

horses, hot walkers, moving vehicles, etc.). If there have been problems or concerns at past shows at a given facility (about ring size, footing in the ring, etc.) a meeting of the UHJA Horse Show Committee will be called and a vote taken for approving a show at that facility. Show management will be contacted and the concerns of the committee stated to see if a solution can be worked out.

**2. WARMUP AREAS:** The warm-up area must be a minimum of 7,500 square feet in size (approx. 75' by 100'). Footing should also be a major consideration in the warm-up area. It should be as safe and as even as possible and be free of holes, debris and other obstacles. Distractions near the warm-up area should be avoided, whenever possible (loose horses, hot-walkers, moving vehicles, etc.). The warm-up area must contain at least two fences with three pairs of standards (one vertical fence and one oxer) and ample poles and cups for the fences and for ground lines. The area should be large enough to hold the two jumps and at least ten horses and riders. If the area must be fairly small (due to bad weather or other problems) it is suggested that fences be flagged so that they can be taken only in one direction. For classes held after dark, a lighted warm-up area must be provided. The warm-up area should be within hearing distance of the announcing system. If there have been problems or concerns at a past show at a given facility (about warm-up area size or footing) a meeting of the UHJA Horse Show Committee will be called and a vote taken for approving a show at that facility. Show management will be contacted and the concerns of the Committee stated to see if a solution can be worked out.

**3. SHOW GROUNDS:** There should be a designated parking area for horse trailers that is separate from the ring and warm-up areas. If possible, someone should be available to direct parking. Water should be ample and easily accessible on the show grounds. A separate area for spectators, away from the horses, should be provided. Shows of more than one day in length must provide covered stalls and/or a list of stabling facilities that are with a 30 minute drive of the show grounds. Enough stalls must be provided for exhibitors requesting them by the closing date of entries.

**4. JUMPS:** All jumps used should be safe, stable and suitable for the given class. In hunter classes, jumps should simulate those that would be found in the hunt field (natural fences, gates, walls, etc.). A ground line is required for all hunter fences. Oxers used in hunter classes may not be square (a difference of 3 to 6 inches in the height of each element is recommended) and "striped" poles and jumps made up of three elements are prohibited. Solid fences (walls, coops, etc.) used in hunter classes should have a pole as the top element of a fence or have a pole above and beyond it. In jumper classes, brush jumps must have a pole resting above the jump or above and beyond it. It is recommended that all jumps less than 20 feet in width have wings at least 24" wide (mandatory in hunter classes).

**5. COURSES AND JUMP ORDERS:** Courses for all over fence classes must be posted at least one hour before the starting time of the class. The courses must be clearly visible to a mounted rider and must be easily accessible. Jump orders, if used, must also be posted one hour before the start of a class. Jump orders are suggested in jumper and equitation classes. Orders should be varied so that the same rider does not start every class. (See USEF Rule Article 2713 for methods of selecting jump-orders.) Fence heights and distances between fences less than 90 feet apart must be measured with a tape or wheel and not estimated. Distances must be measured along the ground, from the base on the landing side of the first jump (the spot directly below the outermost element of the jump) to the base of the takeoff side

of the second jump (the front-most element of the jump, including the base of coops, roll-tops and ground lines). Course changes from one class to the next should be reduced to avoid delays in the show. People and/or organizations planning hunter/jumper shows should have a knowledgeable person to design and set up the courses. The UHJA Horse Show Committee can be contacted for assistance in finding someone to fill this position.

**6. SHOW CONDUCT:** Show management is responsible for assuring that the Judge has a clear line of vision during the classes. The area that the Judge is in should be raised and covered, if possible, and should be located in an area where the Judge will not be distracted by conversations going on around him. The Judge should not be approached by anyone, concerning the performance of any rider or horse, during the show. People wishing to talk to the Judge about their performance should arrange to do so through the show's Steward. Judges should be given a scorecard and course diagram for each class that gives the class specifications as they appear in the premium list.

Schooling in the ring and over any obstacles on an outside course can be allowed only during the times specifically stated in the premium lists. If any unusual show condition will exist (i.e., showing on grass) or a different type of jump will be used (banks, ditches, water, etc.), this must be stated in the premium list. If schooling can be made available before the show, the dates and times should also be published in the premium list.

Only authorized people (Judge, Steward, show photographer, ring crew, etc.) may be allowed in the ring during a class. Small children must be supervised at all times on the show grounds. Show management will be responsible for control of dogs and enforcing local leash laws. Each show must state in their premium what the rules for that show are. People should not be allowed to sit on or hang on the arena fence, and having people sitting on the ground, immediately outside the arena fence, should not be allowed. The above things should be announced several times during the show and should be enforced by the show's management.

The USEF rule book will be used if specific rule is not covered in the UHJA rule book.

## **ARTICLE XII -- SCHOOLING SHOWS**

### **INTRODUCTION**

Schooling shows provide a time when riders can meet in an atmosphere of friendly competition. Schooling shows serve several functions. One is to give inexperienced horses and/or riders a chance to ride under show conditions. Another is to give more advanced riders the opportunity to work on any problems they may have encountered with their horses in the show ring. A third is to get riders and/or horse that have not shown in a long time back into the ring.

The atmosphere of the schooling show should be relaxed and enjoyable. Regulations regarding dress or appointments may be waived, but of course those for safety are not.

To accommodate beginners, schooling shows should offer such classes as maiden, novice and limit, so that horses and riders can compete with others on the same level of experience. In this way, they can gain confidence and enjoy showing rather than look on it apprehensively. For advanced riders and horses, there should be classes run under the same conditions as offered in approved shows, so that they will truly be able to "school" horses on their weaknesses.

Of course, there is a certain code of ethics that should be observed by competitors at a schooling show. The horse show management has no way of checking the status of a horse or rider, nor would such police work be consistent with the atmosphere of

the show. People must be guided by their own consciences in choosing classes to enter.

### **REQUIREMENTS**

The UHJA and USEF rules should be followed as closely as possible. If any rules are not followed, or are changed, exhibitors should be notified. Exhibitors just starting to show should be made aware of the actual rules so they will know what is expected in a recognized show.

### **CLASS SUGGESTIONS**

Any classes listed in the UHJA or USEF rule books, and any of these classes for maiden, novice, limit, etc., horses and/or riders.

### **POINTS**

No points are given in any schooling show. Participation in schooling shows has no bearing on the eligibility of a horse or rider at recognized shows.

### **PRIZE LIST REQUIREMENTS**

Premium lists, containing classes, dates, Judges, location, fees, etc., should be mailed out to UHJA members in advance of the show to insure participation.

### **DATES**

Shows should be held on an open date so as not to conflict with other activities. Please contact the UHJA Horse Show Committee to check on the availability of dates.

### **FEES**

Fees charged will be left up the show's management.

### **FACILITIES**

Whenever possible a schooling show should be held within an arena. All safety precautions should be taken when using an outside course. (See page 6 of this Rule Book for a list of facility requirements for an approved UHJA show.

### **JUDGES**

Any knowledgeable horse person.



# UHJA ARTICLES AND BYLAWS

## **ARTICLE I -- NAME, PURPOSE, HEADQUARTERS, FISCAL YEAR**

### **Section 1. Name**

This corporation, known as the Utah Hunter & Jumper Association, Inc., is incorporated as a nonprofit association under the laws of the state of Utah. The UHJA is a 501(c)7 corporation.

### **Section 2. Purpose**

The purpose of this organization is to promote hunters and jumpers and related activities within the state of Utah and to further horsemanship and sportsmanship through education and example. This will be done through the sanctioning of shows and by the presentation of annual awards to high point horses and riders.

### **Section 3. Headquarters**

The principal place for the corporation Articles and Bylaws will be at the home of the duly elected Secretary.

### **Section 4. Fiscal Year**

The fiscal year of the corporation will be from January 1 of the current year to December 31 of the current year.

## **ARTICLE II -- OFFICERS AND DUTIES**

### **Section 1. Officers**

The officers of this corporation will be the President, the Vice-president, the Secretary and the Treasurer. The Board of Directors will consist of the officers and the elected chairpersons of the following committees: Horse Show Committee, Young Rider's Committee, Newsletter Committee, Awards Committee, Sponsorship Committee, the UHJA Webmaster and the Banquet Committee. Officers and committee chairmen elected at the November meeting will take office the first day of December of that year and will hold that office for one year. If any of the officers or committee chairmen resign or if they are dismissed from the Board of Directors (see Article II, Sec. 6) the remaining members of the Board of Directors will meet and elect a new member to fill the open position for the remainder of the year.

### **Section 2. President**

The President will preside at all meetings of the corporation and of the Board of Directors, will be an ex-officio member of all committees and will conduct the business of the corporation according to the Bylaws and other rules and regulations of the corporation.

### **Section 3. Vice-president**

The Vice-president will assume the duties of the President if the President is absent

### **Section 4. Secretary**

The Secretary will keep the minutes and the records of the corporation and will submit reports, as required by the Board of Directors, on all activities of the corporation.

### **Section 5. Treasurer**

The Treasurer will be responsible for the funds, will collect all money due to the corporation, will keep proper records of the accounts, will collect all vouchers and receipts to be approved by the Board of Directors or the membership for payment and will present financial statements to the Board of Directors and to the membership at all scheduled meetings.

### **Section 6. Meetings**

Meetings of the Board of Directors will be held before scheduled membership meetings. Meetings may also be called by the President, when needed to conduct the business of the

corporation. If any member of the Board of Directors misses more than one meeting un-excused, more than three meetings excused, or more than two meetings in a row, the Board of Directors will meet and decide, by a majority vote, if that member will be dismissed from the Board of Directors. If he is dismissed, the Board of Directors will elect a new member to fill that position for the remainder of the fiscal year. As a nonprofit corporation, meetings will be conducted under "Robert's Rules of Order" unless otherwise stated in the adopted By-Laws.

### **Section 7. Quorum**

A majority of the Board of Directors will constitute a quorum. A majority of that quorum can pass any motion that may be brought up at a meeting. Each position on the Board of Directors is entitled to one vote. (If there are co-chairmen for a position they will vote as one.)

## **ARTICLE III -- COMMITTEES**

### **Section 1. Committees**

All committee chairmen will be elected by the membership. The secretary and other members of each committee will be appointed by the chairman and then approved by the Board of Directors. The Nominating Committee will be considered an exception. If a committee chairman resigns his position or is dismissed from the Board of Directors (see Article II, Sec. 6) the remaining members of the Board of Directors will meet and elect a new chairman for that committee. The person elected by the Board of Directors will then fill that position for the remainder of the fiscal year.

### **Section 2. Standing Committees**

- A. HORSE SHOW COMMITTEE
- B. YOUNG RIDERS' COMMITTEE
- C. NEWSLETTER COMMITTEE
- D. AWARDS COMMITTEE
- E. SPONSORSHIP COMMITTEE
- F. BANQUET COMMITTEE
- G. ON-LINE EDITOR

### **Section 3. Special Committees**

- A. NOMINATING COMMITTEE
- B. RULES COMMITTEE

### **Section 4. Formation of additional committees:** (Ad-Hoc Committees or committees set up for a special purpose.)

Besides the above committees the Board of Directors may authorize the formation of additional ad-hoc committees. Ad-hoc committees will function until their work is completed and a report has been submitted to, and approved by, the Board of Directors.

## **ARTICLE IV -- MEMBERSHIP**

### **Section 1. Type**

- A. **REGULAR MEMBERS:** Any person who has paid the fee designated for membership.
- B. **INDIVIDUAL LIFE MEMBERS:** Any person who has paid the fee designated for life membership.
- C. **FAMILY MEMBERS:** A family membership will include a father, a mother, a guardian, and any unmarried children (including step and foster children) living at home.

### **Section 2. Dues**

The amount of Regular, Individual Life and Family membership dues will be voted on by the membership. Membership dues will remain the same from year to year, unless a



recommendation for change is made by the Board of Directors.

### **Section 3. Membership Certificates**

There will be no capital stock and, in lieu of stock certificates, membership certificates (receipts) will be issued to all members. Such cards will be dated and signed by the Treasurer.

### **Section 4. Meetings**

The following meetings will be held annually. (Meeting notices and ballots will be posted on the UHJA website ([WWW.UHJA.ORG](http://WWW.UHJA.ORG)) at least 15 days before the meetings.

- A. Summer meeting (June or July): election of a Nominating Committee
- B. October meeting:
  - a. Nominating meeting for board and committee chairpersons.
  - b. Discussion of proposed changes to the UHJA Show Manual & Rule Book to be put on the November ballot.
- C. November meeting:
  - a. Election meeting, for officers and committee chairpersons.
  - b. Voting on proposed rule changes
- D. Other meetings may be scheduled by the President, as needed.

***Notices for membership meetings will be posted on the UHJA web-site at [www.UHJA.org](http://www.UHJA.org), at least fifteen (15) days before the meeting. All meetings will be conducted according to Robert's Rules of Order.***

## **ARTICLE V -- VOTES**

### **Section 1. Eligibility**

Each regular and life member is entitled to one vote at all membership meetings. A family membership will allow three (3) members of a family to vote (voting members must be specified on the membership application). If more than three family members want to be eligible to vote, an individual membership must be purchased for them.

### **Section 2. Letter Ballots**

Voting by proxy is prohibited in non-profit associations where membership is individual, personal, and non-transferable. A proxy vote permits someone else to execute your ballot either by letting them choose who or what you are voting for or by having them handle your ballot (mailing it for you or bringing it to the voting meeting). Voting by letter ballots will be allowed if the ballot is received by the secretary of the Board of Directors before the actual day of the voting meeting.

This means a member may vote in one of two ways:

- 1) **Hand carry their own ballot** to the meeting (ballots will be available at the meeting), or
- 2) **Mail in their ballot.** Mailed in ballots must be in a separate envelope for each voting member (family members may send in their ballots in one envelope). The name(s) of the voting member(s) and "ballot" must be written on the envelope.

### **Section 3. Methods for Voting**

All voting will be done by a show of hands unless a motion is made for the voting to be done by secret ballot. If that motion is carried two people will be appointed, by the President, to count the ballots. An actual count will be taken and recorded. Exception being taken at the rule change and the election meeting that is held in November.

### **Section 4. Elections Voting**

***In order to be eligible to vote at the November election and rule change meeting, an individual must be a UHJA member before the date of the October meeting where nominations are taken and rule changes are proposed.***

### **Section 5. Rule Change Voting**

Proposed rule changes must be submitted in writing and will be

discussed at the October meeting. Proposed changes should show the current rule and the proposed changes. Those present at this meeting will vote on whether or not to place the rule change on the November ballot. ***Ballots showing the proposed changes discussed and voted on at the October meeting will be available on the UHJA web-site ([WWW.UHJA.ORG](http://WWW.UHJA.ORG)).*** The ballot may be returned in the mail (in an envelope with the member's name and "ballot" marked on the outside of the envelope) or members may vote at the meeting. (See Article V, Section 2)

If there is a tie in voting for a rule change or bylaw change, that tie will be broken by a vote of the board of directors in attendance at the voting meeting

### **Section 6. Quorum**

All eligible members voting (those attending and voting by letter ballot) will constitute a quorum. A majority of said quorum will pass all regular business brought before the membership.

## **ARTICLE VI -- RULES AND REGULATIONS**

### **Section 1. Rules and Regulations**

The association will follow the rules and regulations of the UHJA Bylaws and the UHJA Horse Show Manual and Rule Book. The UHJA Horse Show Manual and Rule Book will cover the rules governing show approval and conduct, year end award specifications, and the rules governing violations, suspensions, complaints and protests, etc.

### **Section 2. Bylaws & Rule Book**

A current copy of the UHJA By-Laws and the UHJA Horse Show Manual and Rule Book are available on the UHJA web site.

## **ARTICLE VII -- FINANCES**

### **Section 1. Accounts/Funds**

Corporation funds will be maintained in bank account(s) approved by the Board of Directors. All checks will be signed by one of the board of directors.

### **Section 2. Expenditures**

All expenditures will be reported by the treasurer at scheduled meetings of the Board of Directors and of the membership. The President, Vice President, Secretary and Treasurer will be signers on all UHJA bank accounts.

### **Section 3. Financial Statements**

The treasurer will submit a written financial statement to the Board of Directors and to the membership at scheduled meetings.

### **Section 4. Budget**

Board of Directors will approve a budget at the beginning of the year.

## **ARTICLE VIII -- AMENDMENTS TO THE ARTICLES AND BYLAWS**

### **Section 1. Proposed Amendments**

All proposed amendments to the Bylaws must first be presented to the Board of Directors for review and then submitted to the membership, as a recommendation from the Board of Directors, for approval.

### **Section 2. Voting on Amendments**

All amendments to the Bylaws will be voted on by a quorum as stated in Article V. A majority vote of that quorum will constitute passage. The text of all proposed amendments will be included in a written meeting notice to all members. This notice must be postmarked at least fifteen (15) days before the scheduled meeting. The notice will include the old Article, the new Article as proposed, and any remarks, explanations and/or comments. Voting by proxy is prohibited in non-profit associations where membership is individual, personal, and non-transferable. A

proxy vote permits someone else to execute your ballot either by letting them choose who or what you are voting for or by having them handle your ballot (mailing it for you or bringing it to the voting meeting). Voting by letter ballots will be allowed if the ballot is received by the secretary of the Board of Directors before the actual day of the voting meeting.

This means a member may vote in one of two ways:

- 1) **Hand carry their own ballot** to the meeting (ballots will be available at the meeting), or
- 2) **Mail in their ballot.** Mailed in ballots must be in a separate envelope for each voting member (family members may send in their ballots in one envelope). The name(s) of the voting member(s) and "ballot" must be written on the envelope.

### **Section 3. Repeal of By-Law Amendments**

In the event seven (7) or more members that voted on an amendment to the Bylaws desire to protest that amendment or question the wisdom of it, they will do so through a written petition subscribed to by them and presented to the Board of Directors. Receipt of the petition will require the President to call a meeting of the Board of Directors to submit the petition to them for their review and then present it to the membership to be re-voted on.

### **Section 4. Extraordinary Rule Changes**

*Extraordinary rule changes within the year are permitted, but must meet the following conditions:*

- a. The rule change must be endorsed by members and submitted by a board member.*
- b. There must be an immediate need to act on the proposal.*
- c. The board may accept, amend, or deny the proposal with a two-thirds majority vote.*
- d. The UHJA membership will be notified of the extraordinary rule change with 45 days.*

## **ARTICLE IX -- COMMITTEES & COMMITTEE CHARGES**

### **Section 1. Committee Charges**

Committee Charges will specify the powers and duties of each committee deemed necessary to conduct the business, activities and affairs of the committees.

- A. ORIGIN:** Upon formation of a committee the Board of Directors will have the responsibility to specify the duties of the committee by developing Committee Charges. Committee Charges will be submitted to the membership for a vote of approval.
- B. REVISION AND/OR ADDITIONS TO CHARGES:** Revisions and/or additions to all Committee Charges must be approved by the membership.
- C. COMMITTEE REPORTS:** Committee chairmen will be responsible for presenting a report on their activities to the Board of Directors at the end of each year.

### **Section 2. Horse Show Committee Charges**

- A. COMMITTEE MEMBERSHIP:** The Chairperson of the Horse Show Committee will be elected by the membership. The secretary and other members of the committee will be appointed by the chairperson and then approved by the Board of Directors. Any member of the committee who misses more than one meeting un-excused, more than three meetings excused, or more than two consecutive meetings, for any reason, will be dismissed from that committee.
- B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**
  1. Will approve show dates.
  2. Will approve shows wanting to offer classes that will count

toward UHJA High Point Awards based on compliance with UHJA and USEF rules.

3. Will approve Judges and Stewards for UHJA approved shows not licensed by the USEF.
4. Will help shows comply with the rules of the UHJA and the USEF and help establish conditions that will meet the best interests of the show, its officials and the exhibitors.
5. Will be responsible for the records and numbers:
  - a. Shall maintain complete and accurate records of results from approved shows.
  - b. Shall maintain records of points awarded toward UHJA annual high point awards.
  - c. Will maintain records for determining a horse's and/or rider's status (green, maiden, novice, or any otherwise limited status).
  - d. Will be responsible for the updating of the UHJA Horse Show Manual & Rule Book. The committee will submit recommended changes to the membership at the October meeting.
  - e. Will be responsible for supervising the UHJA membership in the planning of UHJA sponsored horse show(s).

### **Section 3. Young Riders' Committee Charges**

- A. COMMITTEE MEMBERSHIP:** The Chairperson of the Committee will be elected by the membership. The secretary and other members of each committee will be appointed by the chairperson and then approved by the Board of Directors.
- B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**
  1. Will plan activities (including but not limited to meetings and horse shows) to encourage young riders to participate and become involved in the UHJA.

### **Section 4. On-Line Editor and Newsletter Committees Charges**

- A. COMMITTEE MEMBERSHIP:** The chairperson of the On-Line Editor and the Newsletter Editor will be elected by the membership. The secretary and other members of each committee will be appointed by the chairperson and then approved by the Board of Directors.
- B. DUTIES, FUNCTIONS AND POWERS OF THESE COMMITTEES ARE:**
  1. Will maintain the UHJA web-site.
  2. Will promote the UHJA and its activities through use of local and state wide media.
  3. Will help in the production of the UHJA NEWSLETTER.

### **Section 5. Awards Committee**

- A. COMMITTEE MEMBERSHIP:** The Chairperson of the Committee will be elected by the membership. The secretary and other members of each committee will be appointed by the chairperson and then approved by the Board of Directors.
- B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**
  1. The committee chairperson will be a member of the Horse Show Committee.
  2. Will work with the UHJA Board of Directors and Horse Show Committee to select prizes for the UHJA Annual Show and the Fall Classic & Medal Finals
  3. Will work with the UHJA Board of Directors and Horse Show Committee to select prizes for the annual year end awards.

### **Section 6. Sponsorship Committee Charges**

- A. COMMITTEE MEMBERSHIP:** The Chairperson of the

Committee will be elected by the membership. The secretary and other members of each committee will be appointed by the chairperson and then approved by the Board of Directors.

**B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**

1. The committee chairperson will be a member of the Horse Show Committee.
2. Will work with the UHJA Board of Directors and Horse Show Committee to obtain sponsors for various classes or divisions at the UHJA shows.
3. Will solicit sponsors for the annual year end high point awards.

**Section 7. Banquet Committee Charges**

**A. COMMITTEE MEMBERSHIP:** The Chairperson of the Committee will be elected by the membership. The secretary and other members of each committee will be appointed by the chairperson and then approved by the Board of Directors.

**B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**

1. Will be responsible for planning the year end awards banquet including date, location, menu, etc.

**Section 8. Nominating Committee Charges**

**A. COMMITTEE MEMBERSHIP:** The Nominating Committee will be composed of seven (7) members elected by the membership at the meeting held in June or July of each year. The chairperson of the committee will be elected

from within the committee. Names of the people elected to the committee will be published in the UHJA NEWSLETTER throughout the remainder of the year. Individuals should contact a committee member if they would like to have a name considered for nomination for an officer or a committee chairperson.

**B. DUTIES, FUNCTIONS AND POWERS OF THIS COMMITTEE ARE:**

1. Will compile a list of nominations received from the membership for the officers and the chairperson for each committee.
2. Will meet in September to finalize the list of nominees received from the membership and to add the names proposed by members of the committee. (Meetings of the Nominating Committee may be called by the chairperson as needed throughout the year.)
3. Will mail a copy of the complete list of nominees to all members with the notice of the October meeting.
4. Will present this list to the membership at the October nominating meeting for approval. Further nominations will be taken from the floor at this meeting and will be added to the final ballot. The consent of ALL nominees must be received BEFORE their names can be placed in nomination (by the Nominating Committee or from the floor nominations).



**UTAH HUNTER & JUMPER ASSOCIATION, INC**  
**Membership Application – For DECEMBER 1, 2017 to NOVEMBER 30, 2018**  
 SEND PAYMENT TO: UHJA, c/o 1458 Clayton St., Salt Lake City UT 84104 or  
 Pay on-line at: [www.UHJA.org](http://www.UHJA.org)  
 Form may be emailed to: [narm14@yahoo.com](mailto:narm14@yahoo.com)

**DUES: (circle one)      \$40 individual      \$100 family\*      \$450 lifetime**  
(\*parents, guardians and unmarried children living at home)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY-STATE-ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE PAID: \_\_\_\_\_

EMAIL: \_\_\_\_\_  
 (please print clearly)

**NOTE: Beginning 2018, UHJA is transitioning to paperless. Please be sure your correct and current email is legible. Also, frequently check the UHJA website for show premiums, upcoming events, calendar, etc. [WWW.UHJA.ORG](http://WWW.UHJA.ORG). If you do not have internet access indicate this on the EMAIL line above.**

MEMBERSHIP INFORMATION Junior's age (as of 12/1/17) & birth date  
circle one Amateur's – circle age group as of 12/1/17

*NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		
*NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		
*NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		

\* - Please list names of voting members for family memberships above. List other family members below.

NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		
NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		
NAME _____	Junior	age: _____	birth date: _____
	Amateur	18-35	or 36-over
	Professional		

**REMINDER:** A  rider's dues must have been paid to receive points in Equitation, Cross Bar, Short Stirrup, Medium Stirrup and Low Children's and Low Adult Amateur classes. A  horse's owners must have paid their membership to receive points in all other classes. **Points will not be awarded, retroactively, for any show prior to the date that membership dues are paid.**

Please remember to complete a Horse & Pony Registration Form for horses showing in restricted divisions.

**Horse show premiums will be available on the UHJA website – [WWW.UHJA.ORG/calendar](http://WWW.UHJA.ORG/calendar)**



**UTAH HUNTER & JUMPER ASSOCIATION**

**Horse & Pony Registration Form**

HORSES AND PONIES MUST BE REGISTERED WITH THE UHJA TO BE ELIGIBLE FOR YEAR END AWARDS  
 PONIES MUST BE MEASURED EACH YEAR OR HAVE A CARD ON FILE WITH THE UHJA OR USEF

The Owner or leaser of a horse or pony being shown must be a current UHJA Member in order for a horse or pony to receive points toward a year end award. **Points will not be given at shows held before dues are paid IN FULL.** An official lease will be construed as ownership. Notice of a lease must be given to the UHJA Horse Show Committee – whereupon points will be counted from that date on.

**SHOW NAME OF HORSE OR PONY:**

**REGISTERED NAME**

(If registered):

**BREED:**

**Sex:**

**Age:**

**COLOR & MARKINGS:**

**height**

**PONY HEIGHT:**

**Measured by (show steward)**

**Date:**

(or attach a copy of a USEF measurement card)

**PREVIOUS SHOW NAMES:**

**PREVIOUS OWNER(S):**

Has the above horse or pony shown over fences at rated UHJA or USEF shows?      Yes                      No

In all cases the hunter eligibility and green status of the horse is the responsibility of the owner. (see USEF HU103)  
 Also, a rider's eligibility to enter a class or division is the responsibility of the rider, guardian, and/or trainer.

Please indicate the divisions a horse has been shown in, the height, and the year shown. (I.E. Green 3'3", 2015, 2016)

DIVISION	DIVISION	DIVISION	DIVISION	DIVISION
YRS	YRS	YRS	YRS	YRS

Please indicate the divisions a horse has been shown in, the height, and the year shown. (I.E. 1.0m Jumper, 2015, 2016)

DIVISION	DIVISION	DIVISION	DIVISION	DIVISION
YRS	YRS	YRS	YRS	YRS

(You may use the back of this form if more space is needed.)

THERE IS NO CHARGE FOR REGISTRATION OF HORSES OR PONIES.

**\$5 CHARGE for a NAME CHANGE of a horse or pony made during the show year after the initial registration.**

**I certify that I am the owner or leaser of the above horse or pony and that the information is, to the best of my knowledge, correct.**

\_\_\_\_\_  
 Owner's name (please print)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 date

**THIS FORM MUST BE FILLED OUT AND FILED WITH THE UHJA FOR ALL HORSES SHOWING IN ANY RESTRICTED DIVISIONS (Baby Green and Green Hunters) OR THEY WILL NOT BE ELIGIBLE FOR A YEAR END AWARD.**