



UTAH HUNTER & JUMPER ASSOCIATION
SHOW APPROVAL INFORMATION

TO: Show Managers

RE: Information for UHJA approved shows

**SOME OF THE REQUIREMENTS MAY CHANGE AFTER THE VOTING MEETING
ON NOVEMBER 27, 2017**

Attached are the following:

1. A contract for UHJA Show Approval.
2. UHJA Membership Application
3. Horse Registration form
4. Complaint or Protest Form

The Current UHJA Rule Book is available on-line: www.uhja.org

The show contract and \$50 deposit needs to be mailed to:

Horse Show Committee Chairman: Hillary Howe, PO Box 982425, Park City UT 84098

Or to the Horse Show Committee Secretary: Nancy Armantrout, 1458 Clayton St. SLC UT 84104

When the show is approved, you will be sent a current UHJA mailing list (label format) so premiums can be mailed out to all current members requesting them.

Show premiums must be mailed and also posted on the UHJA website at least three weeks prior to the closing date for entries at a show.



Application / Contract for
UTAH HUNTER & JUMPER ASSOCIATION
HORSE SHOW APPROVAL

SHOW NAME: _____ DATE: _____

LOCATION: _____

SHOW MANAGER: _____

address/phone: _____

TYPE OF SHOW - circle one: Hunter/Jumper Jumper Hunter Junior/Amateur

UHJA RATING - circle one: A or B USEF: yes no

To receive UHJA approval for a show, this application/contract must be completed, signed and returned, with a \$50 deposit, to the UHJA Horse Show Chairman or Secretary. The contract and deposit fee must be received before a date will be reserved for a show. Contracts must be received on or before December 1, of the show year.

Upon receipt of this application/contract, the members of the UHJA Horse show Committee will be notified. The show dates will be approved unless a concern is brought up by one of the committee members (about either the show itself or the facility at which the show is being held). In this case, a meeting of the UHJA Horse Show Committee and Board of Directors will be called to take an actual vote on the approval of the show. The management of the horse show will be notified of the meeting and asked to attend.

The current UHJA mailing list will be sent to the show manager upon approval of the prize list.

To receive approval for a show from the UHJA, a show's management must agree to the following:

1. They will follow all rules and specifications found in the current copy of the UHJA Rule Book and the rules of the USEF where they are not covered by the UHJA Rule Book.
2. They will honor all suspensions imposed by the UHJA Board of Directors and the USEF.
3. They will submit a class list and proposed schedule to the UHJA horse show committee at least six weeks prior to the show date.
4. Prize lists must be posted on the UHJA web site 3 weeks prior to the closing date of the show and also mailed out to UHJA members requesting they be mailed to them, postmarked at least three weeks before the closing date for entries to the show.
4. Enclose a \$50 show deposit with the signed application/contract. This deposit will be returned if the show has complied with all rules and specifications for show approval.
5. They will submit show results, new memberships collected and any other information and/or fees collected to the UHJA Horse Show Committee Secretary within two weeks following the close of the show. Electronic results may be emailed to the Horse Show Committee Secretary at: nea14@yahoo.com. **There will be a \$5 per day fine imposed if the above is not timely.** . Failure to comply with the regulations for having a UHJA approved show may result in forfeiture of the show deposit, a probationary period, suspension, or other penalties that may be decided by the UHJA Board of Directors.

I agree to familiarize myself with the UHJA and USEF rules and the specifications for an approved UHJA show and to make every attempt to comply with the same.

Show manager's signature

address/phone

date

UHJA APPROVED SHOWS - PREMIUM LIST REQUIREMENTS

At least six weeks before a show, premium lists must be submitted (by registered mail or in person) to the UHJA Horse Show Committee chairman or secretary for approval by the committee. The document submitted must contain the following information:

1. **UHJA SHOW RATING:** If the show is a UHJA "A" or "B" rated show and if it is an USEF Member show. Any "schooling" sections or classes must be clearly shown in the premium list.
2. **CLASS LIST AND PROPOSED SCHEDULE:** including fence heights for each class and the tables being used to score jumper classes. Any special, local rules concerning class requirements or specifications must also be shown.
3. **JUDGE(S)**
4. **STEWARDS(S)**
5. **COURSE DESIGNER(S)**
6. **ENTRY FEES** and all other fees including office ground and stall fees.
7. **LATE FEES** and the show's policies about accepting late entries (placement in jumper order, etc.).
8. **TROPHIES, RIBBONS** (to what place) and **PRIZE MONEY**, if any (including the distribution).
9. **STABLING INFORMATION**, for shows of more than one day in length. This should include the location of the stabling and a number to call, as well as the type of stalls, fees, bedding and feed availability, etc.
10. **A MAP** and directions to the horse show, including road conditions if all roads are not paved.
11. **A UHJA MEMBERSHIP APPLICATION**
12. The following statement must be included on all entry blanks: "Each entry blank must be completed, accurately giving the correct names of the horse(s), rider(s) and owner(s). The horse show office must be notified when changes are made. If an entry form is not completed accurately, points may be forfeited in those classes where erroneous information was given."

Prize lists must be posted on the UHJA web site 3 weeks prior to the closing date of the show and also mailed out to UHJA members requesting they be mailed to them, postmarked at least three weeks before the closing date for entries to the show. A \$5 per day fine will be charged for failure to do so. Future shows will not be approved until this fine has been paid. A current copy of the UHJA membership list will be sent to the show's management upon approval of their show.

Corrections to the premium list must be mailed out if they will greatly affect entries to a show (class specifications, fence heights, Judges, jumper tables, etc.). Any changes (including typing errors) must be posted in the show office. (The UHJA Horse Show Committee will notify a show if they believe that notice of these corrections should be mailed out.)

Any changes in the order of the classes cannot be made without at least 12 hours notice to all exhibitors involved or verbal agreement from each exhibitor at the show. All changes should be posted in the office the day before the classes are to be held.

Show management must submit their show results and any new memberships, with money collected, to the UHJA Horse

Show Committee secretary within the two weeks following the last date of their show. A fine of \$5 per day will be charged thereafter.



UTAH HUNTER & JUMPER ASSOCIATION, INC

COMPLAINT OR PROTEST FORM
(circle one)

A protest must include a \$25 fee, refundable if protest is valid.
Protests must be filed within 48 hours following the ending date of the show.

SHOW NAME & DATES: _____

Date of alleged violation: _____

Name, address and phone number of person filing the (complaint) or (protest).

Date of Complaint / Protest: _____

Protests are to be filed with the Show's Steward or the President of the UHJA. Upon receipt of the protest, the UHJA President will notify the Protest Committee who will schedule a meeting. You and all others involved in the complaint or protest (either by statements from witnesses or actual testimony from those involved) will be notified of this meeting.

Please give the nature of the complaint or protest you are filing including the rules that were allegedly violated and describe the circumstances involved. You may use the back of this form or attach additional pages if necessary.

Signature: _____

Names and addresses of others to be contacted about the meeting: _____



UTAH HUNTER & JUMPER ASSOCIATION, INC
Membership Application – For DECEMBER 1, 2017 to NOVEMBER 30, 2018
 SEND PAYMENT TO: UHJA, c/o 1458 Clayton St., Salt Lake City UT 84104 or
 Pay on-line at: www.UHJA.org
 Form may be emailed to: narm14@yahoo.com

DUES: (circle one) \$40 individual \$100 family* \$450 lifetime
 (*parents, guardians and unmarried children living at home)

MAILING NAME: _____

ADDRESS: _____

CITY-STATE-ZIP: _____

PHONE: _____ EMAIL: _____

DATE PAID: _____

Would you like show premiums **MAILED** or would you like to just access them from the **INTERNET?** (circle one)

MEMBERSHIP INFORMATION circle one Junior's age (as of 12/1/17) & birth date
amateurs – circle age group

*NAME _____ { Junior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional
 *NAME _____ { Junior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional
 *NAME _____ { Junior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional

* - Please list names of voting members for family memberships above. List other family members below.

NAME _____ { Jnior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional
 NAME _____ { Junior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional
 NAME _____ { Junior age _____ birth date _____
 | Amateur 18-35 or 36-over

| Professional

REMINDER: A rider's dues must have been paid to receive points in equitation, cross bar, short, medium and long stirrup classes. A horse's owners must have paid their membership to receive points in all other classes.

Points will not be awarded, retroactively, for any show prior to the date that membership dues are paid.

Please remember to complete a Horse & Pony Registration Form for horses showing in restricted divisions.



UTAH HUNTER & JUMPER ASSOCIATION

Horse & Pony Registration Form

HORSES AND PONIES MUST BE REGISTERED WITH THE UHJA TO BE ELIGIBLE FOR YEAR END AWARDS
PONIES MUST BE MEASURED EACH YEAR OR HAVE A CARD ON FILE WITH THE UHJA OR USEF

The Owner, or leaser of a horse or pony being shown must be a current UHJA Member in order for a horse or pony to receive points toward a year end award. **Points will not be given at shows held before dues are paid IN FULL.** An official lease will be construed as ownership. Notice of a lease must be given to the UHJA Horse Show Committee – whereupon points will be counted from that date on.

SHOW NAME OF HORSE OR PONY:

REGISTERED NAME

(If registered):

BREED:

Sex:

Age:

COLOR & MARKINGS:

height

PONY HEIGHT: Measured by (show steward)

Date:

(or attach a copy of a USEF measurement card)

PREVIOUS SHOW NAMES:

PREVIOUS OWNER(S):

Has the above horse or pony shown over fences at rated UHJA or USEF shows? Yes No

In all cases the hunter eligibility and green status of the horse is the responsibility of the owner. (see USEF HU103)
Also, a rider's eligibility to enter a class or division is the responsibility of the rider, guardian, and/or trainer.

Please indicate the divisions a horse has been shown in, the height, and the year shown. (I.E. Green 3'3", 2015, 2016)

DIVISION	DIVISION	DIVISION	DIVISION	DIVISION
YRS	YRS	YRS	YRS	YRS

Please indicate the divisions a horse has been shown in, the height, and the year shown. (I.E. 1.0m Jumper, 2015, 2016)

DIVISION	DIVISION	DIVISION	DIVISION	DIVISION
YRS	YRS	YRS	YRS	YRS

(You may use the back of this form if more space is needed.)

THERE IS NO CHARGE FOR REGISTRATION OF HORSES OR PONIES.

\$5 CHARGE for a NAME CHANGE of a horse or pony made during the show year after the initial registration.

I certify that I am the owner or leaser of the above horse or pony and that the information is, to the best of my knowledge, correct.

Owner's name (please print)

Signature

date

THIS FORM MUST BE FILLED OUT AND FILED WITH THE UHJA FOR ALL HORSES SHOWING IN ANY RESTRICTED DIVISIONS (Baby Green and Green Hunters) OR THEY WILL NOT BE ELIGIBLE FOR A YEAR END AWARD.